



SAFEGUARDING AND PHOTOS

These are our guidelines on the school's policy with regard to taking photographs and videos. We are very mindful of the need to safeguard the welfare of children. We think carefully about matters such as child protection, data protection and parents' wishes, and will always take seriously any concerns you may have.



We describe in detail the school's responsibilities in the consent form you sign when your child starts here. As parents and carers, you have responsibilities too (see Data Protection Act 1998) as I am sure you are aware.

Broadly speaking, at events such as sports day, the leavers' show and the Nativity, you **may** take photographs of your child, on the understanding that they are to be used for your family's own album. Often these photographs contain images of other children, and if they do they should **not** be posted on websites or shared on social media. If you are particularly keen to share a photo with a friend the best thing to do is to give them a hard copy.



If you have volunteered to help on a school trip photographs are **not to be taken**, just as you would not take photographs if volunteering on a normal school day. The class teacher or teaching assistant will take photographs as a record of the trip.

Please let me know if you wish to discuss this matter further.

Catherine McMahan